Welcome to the Seminar

WE WILL BEGIN AT IN A FEW MINUTES



DID YOU KNOW





Woman earn only 78% of what men earn

WOMEN Like men, only cheaper.



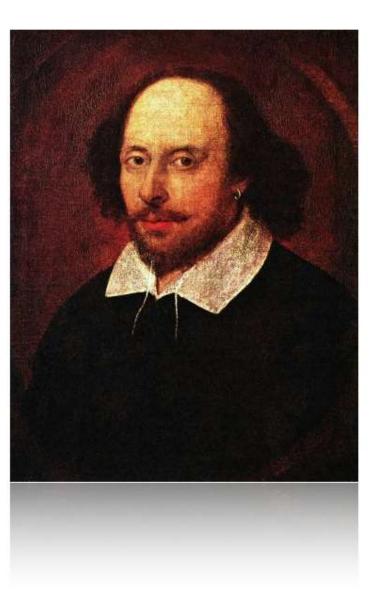
The amount of new technical information is doubling every 2 years

For students starting a four-year technical or college degree, this means that...

half of what they learn in their first year of study will be outdated by their third year of study.

There are about 540,000 words in the English language...

about 5X as many as during Shakespeare's time.



More than 3,000 new books are published every day



The unemployment rate for veterans who served on active duty in the U.S. Armed Forces at any time since September 2001--a group referred to as Gulf War-era II veterans--was 12.1 percent in 2011

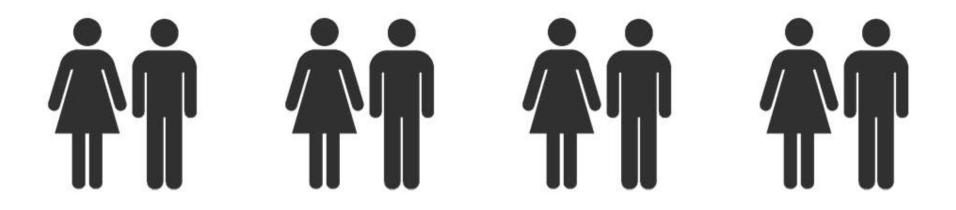


In 2006, the world produced 161 "exabytes" of digital information...3 MILLION times the amount of information contained in ALL books ever written

Last Year (2011) – 1,200 exabytes



1 out of 8 couples married in the U.S. last year met online



There are over 1 Billion registered users of Facebook

facebook	Email Password Login
Facebook helps you connect and share with the people in your life.	Sign Up It's free and always will be.
	First Name: Last Name: Your Email: Re-enter Email: New Password:
	I am: Select Sex: Birthday: Month: Day: Year: Why do I need to provide this? Sign Up Create a Page for a celebrity, band or business.
English (US) Español Português (Brasil) Français (France) Deutsch Italiano العربية 종국하 머 Facebook © 2011 · English (US) Mobile · Find F	中文(简体) = Friends · Badges · People · Pages · About · Advertising · Developers · Careers · Privacy · Terms · Help

If Facebook were a country, it would be the 3rd largest in the world

(Between India and U.S.)

And this does not include Twitter or MySpace

There are 87 billion searches on Google every month

In 2006, it was 2.7 billion

DID YOU KNOW





During the course of this presentation...



60 babies will be born in the U.S. 244 babies

will be born in China

351 babies will be born in India

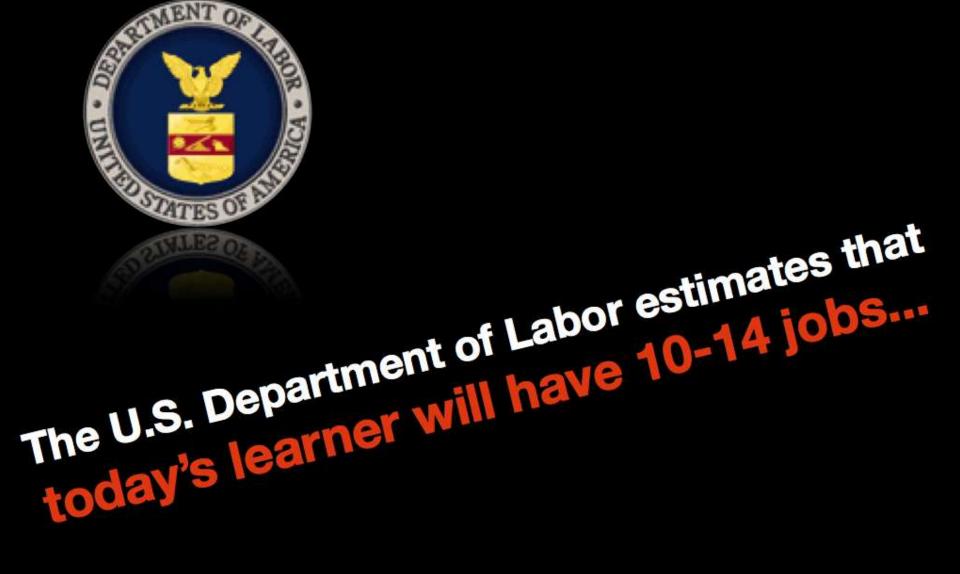
If you're one in a million in China...

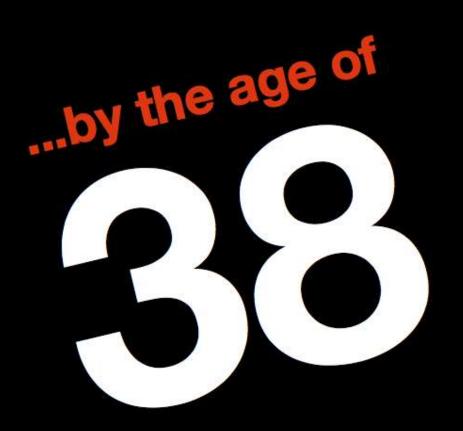
...there are 1,300 people just like you

DID YOU KNOW









1 out of 4 workers today is working for a company they have been employed by for less than one year

more than 1 out of 2 are working for a company they have worked for for less than five years.



People are expected to have 11 different employers and jobs between the ages of 22 and 65.

...the top 10 in-demand jobs in 2010 did not exist in 2004

Generation X and Y make up over 50% of the workforce.



For the first time ever, there are 5 generations at work at the same time.

out of

organizations experienced a disruptive change last year



of executives and business owners believe the challenges they face are more complex than 5 years ago ...And it's not getting any better ...

Poor strategy execution will be the

#1 derailer of growth

over the next 3 years

Joe Bontke took this picture last week in Marble Falls, TX

this slide show is starting to look like facebook



one purpose of this symposium is to establish effective outreach and partnerships

meet someone new

let's discuss best practices and/or barriers to effective recruitment and employment.



Today's speaker Joe Bontke

Outreach Manager & Ombudsman



When Bullying becomes Harassment and **Can I google Applicants?**

Joe Bontke

Outreach Manager, EEOC



Crossing "The Line" - When bullying becomes harassment in the workplace.

• Employment law does not prohibit simple teasing or offhand comments; however, in order to prevent claims of national origin discrimination, employers need to train staff to avoid ethnic jokes, apply discipline consistently, regardless of national origin, and apply the same standards of hiring, promotion, and performance evaluation to everyone.

• Can I Google applicants? & other concerns for the HR Manager

 the risk of social media in the employment world is a relatively new fad and form of communication. With the popularity of social sites like Facebook and Linkedin, employers can gain access to all sorts of information that would normally be "off limits" during an interview. Could this be creating a legal problem for employers? In this lively session EEOC's Joe Bontke will spell out the risks and offer some remedy for the new risk of social network "investigating" when an applicant has some "google issues".

Workplace Bullying 101



Harassment of a Different Kind

Harassment comes from the French word

"Harasser" which literally means to "sic a dog on someone" without provocation



Workplace Bullying Defined

Repeated and unwanted actions by an individual or group intending to intimidate, harass, degrade or offend

Abuse or misuse of power

Bullying *is* psychological violence

Is Workplace Bullying covered by EEO or HR?

The 3 primary avenues for workplace disputes: HR, Union, EEO and if you're lucky – an ADR Office

Unless the bullying actions specifically involve a protected basis under EEO, then it's NOT covered by EEO laws, but does that mean that you should not address it?

Protected Federal Categories

Race

National Origin

Color





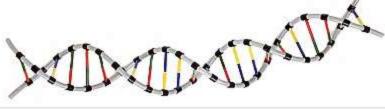


Genetic



Disability

Religion







Age +40

Bullying as EEO Discrimination

- □ A hostile work environment consists of:
 - An <u>unwelcome</u> act that can be Physical or Verbal behavior
 - Based on employee's protected status
 - That is sufficiently <u>severe or pervasive</u> to create a hostile, offensive or abusive work environment

When can Harassment occur?

- Before, During or After Work
- Breaks
- Lunch hour



- Work-related events outside of office, (i.e. happy hours, work conferences, dinners, holiday parties, picnics)
- Social Media

Bullying & Workplace Violence

- Factor to Consider if an Individual imposes a Direct Threat:
 - Nature & Severity of Harm
 - Likelihood that Harm will Occur
 - Imminent Fear or Intimidation
 - Your Workplace Violence Policy

Offensive Behavior

- Remarks
- Feelings
- Behaviors
- **Anger**
- Resentment
- Hurtful

What Pushes Your Buttons?



Workplace Examples of Bullying

- Being shouted at or humiliated
- Being the target of practical jokes
- Blame without justification
- Exclusion or social isolation
- Physical intimidation (proximal)
- Excessive micro-managing
- Purposely withholding vital information

Examples (cont.)

- Setting impossible goals for subordinates to reach
- Blocking potential training and employment
- Tampering with an employee's personal belongings

Removing areas of responsibility without cause

The Effect of Bullying

- Absenteeism
- Decreased productivity
- Manifestation of illness
- High turnover



- Increased accidents on the job
- Violence

The Effects of Bullying...

- When targets believe that they have been bullied:
 - Some will cut back on work
 - Some will contemplate leaving the job
 Only 10% do
 - Take it out on innocent family or pets
 - Others will steal from the job, sabotage work, damage equipment, damage personal property of the bully or
 - Contemplate a violent act and carry it out

Bullying is on the Rise...

- According to a recent study by the national Institute for Occupational Health and Safety (NIOSH) bullying in the workplace is on the rise.
- 24.5% of companies surveyed indicate that bullying has taken place; 10.5% involving bullying by external customers

More women are becoming bullies



Statistics on Bullying

- □ 37% of the workplace has been bullied
- □ 72% of bullies are bosses
- **57%** of targets are female
- Bullying happens four times more than illegal harassment
- □ 62% of employees ignore the problem

The Dynamics of the Situation

- We are in denial
- We avoid the person for fear of escalation
- We raise the issue with coworkers hoping that they will do something about it
- We surround ourselves with protection from other coworkers for support and reverse bully
- We "check-out" at work; look for other jobs

How to Deal with Bad Behavior

- Try to address the underlying cause of the behavior: I see you are very stressed. Maybe I could help if you tell me what's bothering you?
- If the conversation remains irrational, then know when to quit
- Recognize whether behavior is a pattern or mishap, conduct or performance; respond appropriately
- From: The Civility Solution: What to Do When People are Rude, St Martin's Press, 2008

What Can <u>You</u> Do?

- Ask yourself: Are you ready to stop whatever you're doing and take action to address it?
- Recognize that bullying is about control
- □ Realize that it's not your fault
- Keep a detailed diary and paper trail
- □ Explore Resources Internet, HR Policies, Union
- □ Think about leaving division/organization

What Can Managers & Supervisors Do?

- Create and enforce a zero tolerance policy
- Address the bullying behavior ASAP
- Hold an **awareness** campaign
- □ If you are the bully...**stop**...seek help
- Model effective professional behavior
- Use Facilitation, Conflict Coaching, Mediation or design a Group Intervention/Team Building or Training Retreat

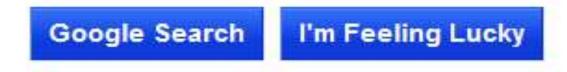
The Digital Age

- Welcome to the Virtual World of:
- "Friends": Facebook & Instagram Mostly social, but growing business network
- "Connections": LinkedIn
 "Facebook in a suit"
- "Followers": Twitter
 - Instant messaging on steroids





A look at the risks of Social Media



There are over one billion registered users of Facebook

launched in February 2004, owned and operated by Facebook, Inc.[3] As of May 2012, Facebook has over 900 million active users, more than half of them using Facebook on a mobile device

	facebook	Email	Password Forgot your password?	n
	acebook helps you connect and share with he people in your life.	Sign Up It's free and al	ways will be.	
		First Name: Last Name: Your Email: Re-enter Email: New Password: I am: Birthday:	Select Sex: Month: Day: Year: Why do I need to provide this? Skin Up	
Engl	sh (US) Español Portugués (Brasil) Français (France) Deutsch Italiano (교교의 명국하 中文(简体) =	Create a	Page for a celebrity, band or business.	
Face	book © 2011 · English (US) Mobile · Find Friends · Badges · Pe	ople + Pages + About + Ad	vertising · Developers · Careers · Privacy · Terms · H	elp

Why employers Google

To ensure the best fit between the applicant and the organization

To find candidates with characteristics that will maximize work productivity and minimize costs and liability



+ Internet Never Forgets...

- Stacy Snyder
 - lst Amendment does not cover photos
- Internet records everything and forgets nothing

Every online photo, Facebook status update, Twitter post and blog entry by and about us can be stored forever

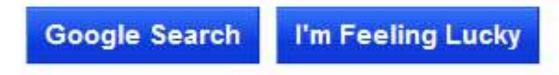


Drunk'in Pirate





Joe Bontke





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20+	Joe Bontke If you or someone you know has the "know how" in developing apps here is a great		vare ad onto void	EEOC's outreach programs provide general information about the EEOC, its mission, the employment discrimination laws enforced by EEOC and the charge/complaint process. EEOC representatives are available on a limited basis at no cost to make presentations and participate in meetings, conferences and seminars with employee and employer groups, professional associations, students, non-profit entities, community organizations and other members of the general public.				
2 Ica	N 😂 🖉 in	novative tools to educate t	onal Equal Pay Task Force wants your help in building ve tools to educate the public about the pay gap and equal pay for women. Ilow Post - Share - 2 seconds ago		Who else should be in thi	is group?		
6					+ Add Friends to Group			
	UPDATED POSTS				Sponsored	See All		
e, To go	Joe Bontke the U.S. Equal Employment Opportunity Commission (EEOC), is pleased to announce the release of the agency's DRAFT Strategic Plan for fiscal years 2012-2016 for your review and comment. The draft Plan is available for review on our website at http://www.eeoc.gov/eeoc/plan/strategic_plan_12to 16_DRAFT.cfm and is being circulated for input from the general public as well. The EEOC has served are the national load conference of complexment patiencircination have and chief grameter			Friends of Larry Taylor Proven Effective Conservative Leadership for Texas. Join my campaign now! Like Kristina Hoesl Koncaba likes this.			Training Learn from	
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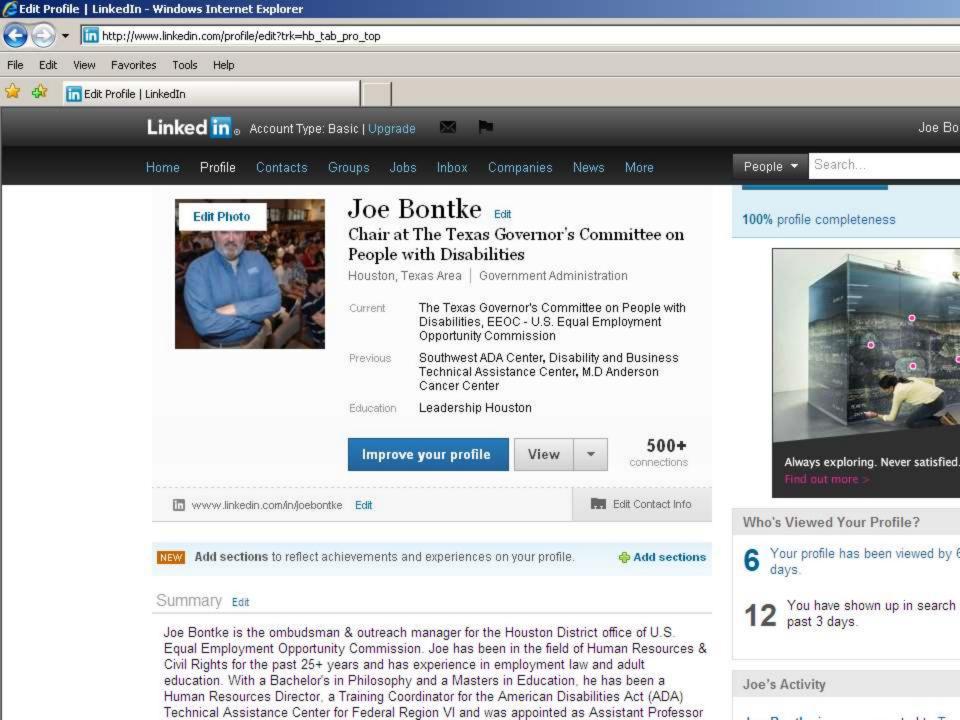
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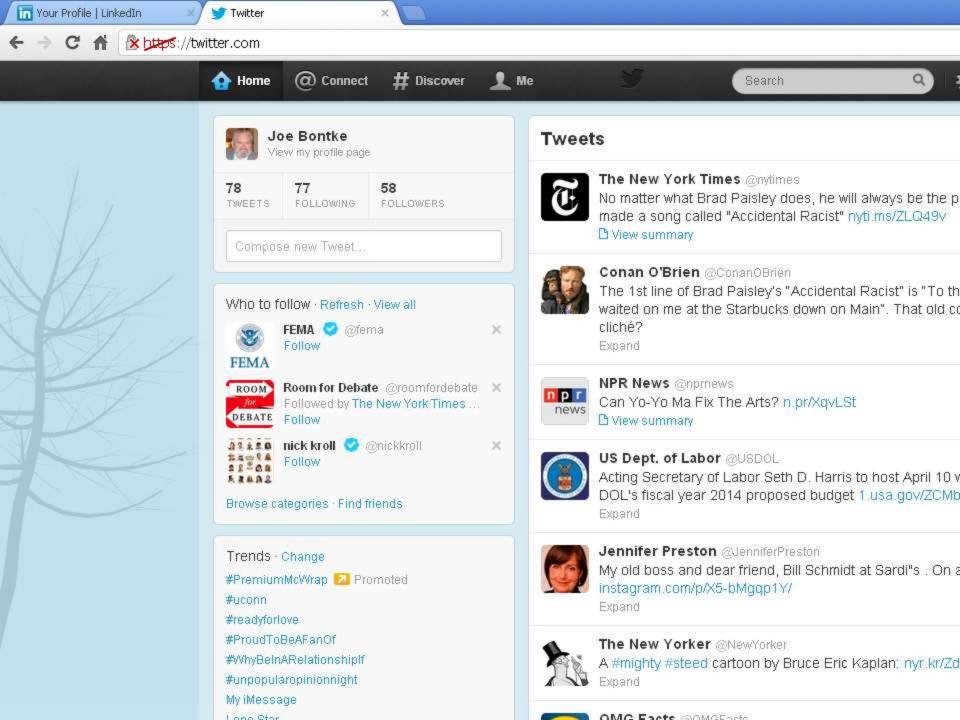
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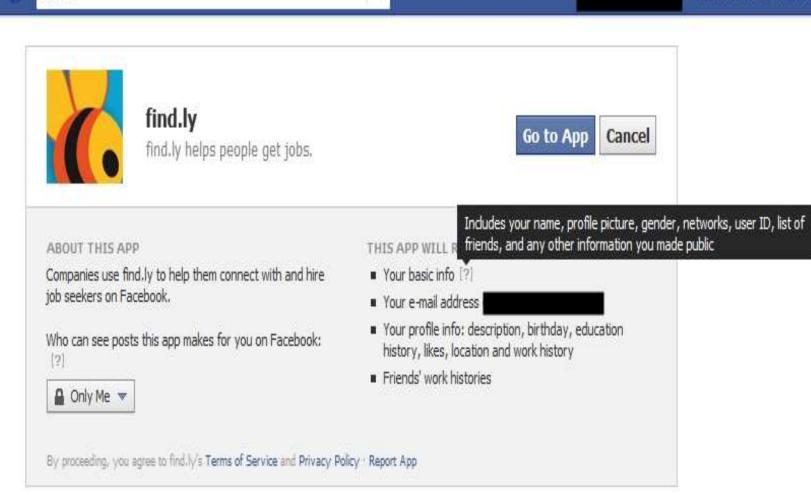


🖉 Joe Bontke - Window...





Search



Q

Twitter

- 175 million users
- Library of Congress did you know
 - -Will be acquiring and permanently storing the entire archive of public twitter posts since 2006



IMPORTANCE OF POLICIES

- "Twoosh" is a word invented to describe Twitter messages that contain exactly 140 characters.
- Our Twitter policy: (in 140 characters)
 Be professional, kind, discreet, authentic. Represent us well. Remember that you can't control it once you hit "update."







75% of U.S. recruiters are required by their companies to do online research of candidates

70% of U.S. recruiters report they have rejected candidates because of information found online





Employer will potentially have access to information such as involvement in a stakeholder group, people with disability organization, sexual preference, cultural and religious identification.





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Joe Bontke October 3, 2010 🙆 On your timeline ' Remove

Add a description

With Joyce Smith Bontke, Jacqueline Bontke, Jorda Bontke, Madison Rancatore, Jillian Bontke Bowman and Zach Bowman.

Tag Photo Add Location Edit

Like ' Comment ' Unfollow Post ' Share ' Edit

🖒 Brigette Bain Martin and Kim Vidor like this.



Karla Jensen McCabe Great picture. October 3, 2010 at 3:17pm • Like



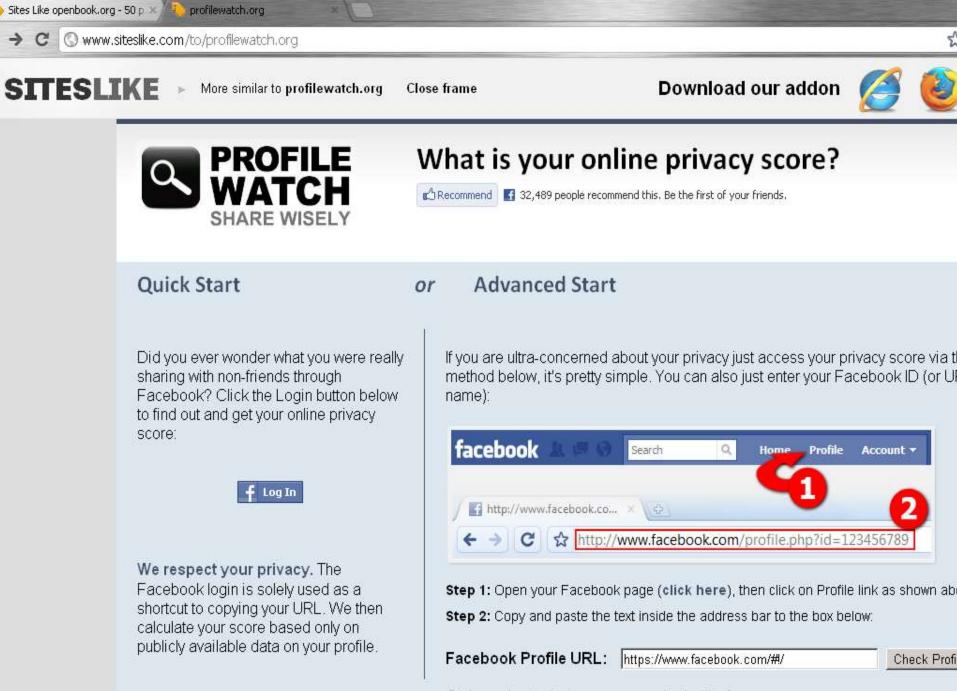
Angela English "Team Mamie" looks like a winning Team!

October 3, 2010 at 5:24pm ' Like



Write a comment...





Curious about what a score page looks like?



OUTREACH DIRECTOR-EEOC HOUSTON OFFICE

Using his entertaining style, Joe has educated groups throughout the country and most recently, his work at the EEOC has enabled him to empower employers and employees with the understanding they need to work effectively at their jobs. Joe's philosophy of education is - that 90% is knowing where to find the information ... when you need it.

- 20 Most Common Mistakes by Business Owners or Managers

- Hiring and Firing in 2012
- Harrassment, Retaliation & Discrimination
- -Managing Generational Differences in the Workplace
- ... and many more invaluable tools for your manager's tool-kit

DATE: April 19, 2012

TIME: 8:00am-Noon

VERSITY of HOUSTON

PLACE: Northside Education Center

Event Sponsors

CAMPO

NEC

707 Fahrenthold Street, El Campo TX (Next to Boys and Girls Club)



19 year old

\leftarrow photo

←last year



Monitoring employee's social networking activity has the potential of creating a chilling effect on the employees' communications regarding the terms and conditions of their employment, in violation of the NLRA at 29 U.S.C. § 157.



When It Becomes Illegal

- When employers base their hiring decision on an applicant's protective status
- When information discovered leads to employer's knowledge of information that would be illegal to use against an applicant in a hiring decision
 - i.e. discovering an applicant was arrested and using that to disqualify
 - Things you cannot ask in an interview are the same things employer cannot research



Questions To Ask When Using Social Media...

- Is it valid?
 - Does the information predict job performance?
 - Is the information job-related?
- Is it legal?
 - No laws have been passed yet
 - Information posted on the internet is considered "public domain"
 - Opens organization up to "perception" of using protected information
- Is it worth it?



Swww.opposingviews.com/i/technology/internet/study-facebook-causes-one-third-divorces



word "social networking," according to the American Academy of Matrimonial Lawyers.

K. Jason Krafsky, who co-authored the book 'Facebook and Your Marriage,' with wife his Kelli, told *SmartMoney*: "Office romances and out-of-town trysts can take months or even years to develop. Affairs happen with a lightning speed on Facebook. It puts temptation in the path of people who would never in a million years risk having an affair."



ff.

Texas: Residents qualify to become debt free with new program available in 2013.

seen a rise in the number of cases using the



Austin - New rule allows many Texas residents to get car insurance at half-price.

Advertisement

Celebrity Atheists Part



Best Super Bowl Commercials





COLLEGE STATION - For one Texas A&M University graduate student, what happened in Vegas didn't stay in Vegas.

Justin Newman says he ran into academic trouble after The Associated Press published a photo of him in a story about a mobile medical clinic dubbed "Hangover Heaven" that aids Las Vegas tourists who drank too much alcohol the night before.

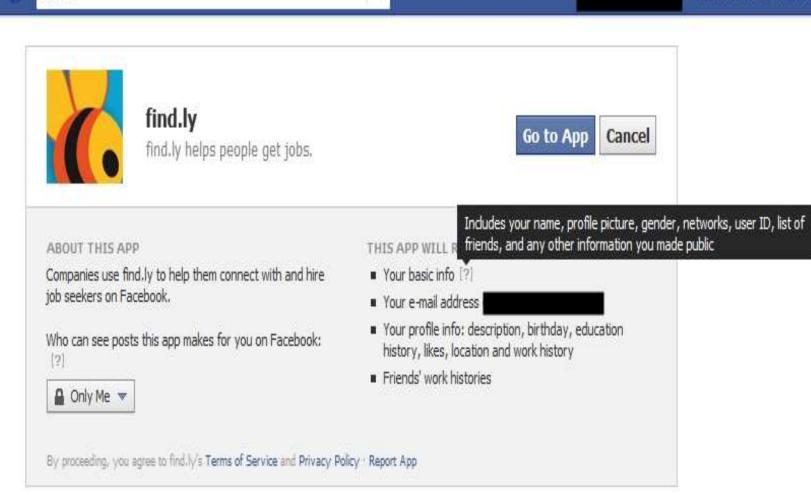
Newman's name wasn't used, but he said people in his college department recognized him sitting in the bus. He was wearing an "AGGIE Athletic Training" T-shirt.

Newman emailed the AP asking that his photo be removed. He said he was fired from his research position and lost a fall campus internship.

He faced a disciplinary hearing, but said in a follow-up email Thursday there were "no repercussions for my actions."

University spokesman Lane Stephenson says privacy laws prevent him from speaking about Newman.

Search



Q

HOT TOPIC – Interference in Union Organizing Activities or "Concerted Actions"



Employee Rights Under the National Labor Relations Act

The National Labor Relations Act (NLRA) guarantees the right of employees to organize and bargain collectively with their employers, and to engage in other protected concerted activity or to refrain from engaging in any of the above activity. Employees covered by the NLRA* are protected from certain types of employer and union misconduct. This Notice gives you general information about your rights, and about the obligations of employers and unions under the NLRA. Contact the National Labor Relations Board (NLRB), the Federal agency that investigates and resolves complaints under the NLRA, using the contact information supplied below, if you have any questions about specific rights that may apply in your particular workplace.

Under the NLRA, you have the right to:

- Organize a union to negotiate with your employer concerning your wages, hours, and other terms and conditions
 of employment.
- Form, join or assist a union.
- Bargain collectively through representatives of employees' own choosing for a contract with your employer setting your wages, benefits, hours, and other working conditions.
- Discuss your wages and benefits and other terms and conditions of employment or union organizing with your co-workers or a union.
- Take action with one or more co-workers to improve your working conditions by, among other means, raising work-related complaints directly with your employer or with a government agency, and seeking help from a union.
- Strike and picket, depending on the purpose or means of the strike or the picketing.
- . Choose not to do any of these activities, including joining or remaining a member of a union.

Under the NLRA, it is illegal for your employer to:

 Prohibit you from talking about or soliciting for a union during non-work time, such as before or after work or during break times; or from distributing union literature during non-work time, in non-work areas, such as parking lots or break rooms.

Under the NLRA, it is illegal for a union or for the union that represents you in bargaining with your employer to:

 Threaten or coerce you in order to gain your support for the union.



NLRB VIEW

Monitoring employee's social networking activity has the potential of creating a chilling effect on the employees' communications regarding the terms and conditions of their employment, in violation of the NLRA at 29 U.S.C. §157.







Get your own online presence easily.

Establish yourself online without the trouble and cost of learning any code, creating your own sites or paying for Web hosting.

Promote yourself on the Internet.

Create and establish an online presence — look better to HR directors, loan officers and romantic prospects.

Monitor and manage your reputation.

Keep tabs on how you look from a personal, web-based dashboard — get alerts when content about you appears on the Internet. Track your online popularity.

Gauge your visibility and search activity learn how many people are looking for you how often, and from what location.

Call us toll-free today for a free consultation: 888.919.9312

Our California-based reputation experts are available 24/7 and typically answer calls in an average of 15 seconds.

How big on online procense do you want?*





- Legal and Compliant
- O No Hidden Fees Ever
- O Completely Discreet
- No Contracts





CareerExcuse Reference Answering Scripts Developed by HR Professionals!

Bad Reference? Resume Weak? Fired?

WE CAN HELP!

We will act as your past employer and have our operators standing by to give you that "great" reference that you need to any inquirer's. Join now and you will be able to create a career with a work history and pay range as you see fit. Keep reading below to find out more!



Need Landlord References?

Done

Our Process

Step 1: Choose Your Plan. If you wish to use one of our already established companies, once you subscribe, you will be directed to our company directory with over 100 virtual firms listed to choose from and new companies are added every week! Our Commitment



We will act as your very own human resource department and supervisor







How Bad Do You Want That Job?



Unemployed? Fired? Laid off? Went on a hiatus? In today's world, employers want to see a steady work history. We've got you covered. Find out more »

Need An Apartment?



Moving without a job? Previous landlord won't provide a positive reference? A job & landlord reference is all you'll need to move in! Find out more »

Limited Professional Experience?

You know you can do the job but idon't have professional experience to back it up? We'll wouch for anything that's on your resume. Find out more »

Welcome to Fake Your Job



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4:55 AM





Display a different number to protect yourself or pull a prank on a friend. It's easy to use and works on any phone!

Get Spoofing! They'll never know it was you.

TRY A LIVE DEMO

GET STARTED NOW

WITH SPOOFCARD YOU CAN

Change Your Voice

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Simple, Affordable Cell Phones

Cricket Communications is the affordable wireless carrier with great deals on cell phones and cell phone plans. Join millions of customers enjoying **unlimited** cell phone service today!

create your plan

Design your own plan and see how affordable Cricket can be. Make changes at any time before you checkout.



Order today and get free shipping & web only discounts! **plus** no signed contracts, no credit checks, no fees.



What is truth?

Finished files are the result of years of scientific study combined with the experince of many years of experts.

Finished files are the result of years of scientific study combined with the experince of many years of experts.

Is your perception Sometimes your truth?

 Sometimes we have to take another look at what we think we know



Any Questions, Comments, Concerns or Complaints

Joe Bontke EEOC Houston Outreach Manager and Ombudsman 713 651 4994 office 713 907 2855 cell joe.bontke@eeoc.gov

or



EEOC Training Institute www.eeotraining.eeoc.gov